

STATE OF TEXAS §  
COUNTY OF POLK §

DATE: JULY 23, 2024  
REGULAR MEETING  
MILTON PURVIS - ABSENT  
LOUIS PLOTH - ABSENT

**COMMISSIONERS COURT  
AGENDA POSTING # 2024 - 129**

Be it remembered on this the 23<sup>RD</sup> day of JULY 2024, the Honorable Commissioners Court met in “REGULAR” called meeting with the following officers and members present, to wit;

Honorable Sydney Murphy – County Judge presiding,  
Guylene Robertson – Commissioner Pct #1,  
Mark DuBose – Commissioner Pct #2,  
Jerry Cassity - Commissioner Pct #4,  
Schelana Hock – County Clerk and  
Stephanie Dale – Assistant County Auditor.

The following agenda items, orders and decrees were duly made, considered and passed.

1. WELCOMED & CALLED TO ORDER AT 10:00 A.M. BY JUDGE SYDNEY MURPHY.
  - INVOCATION LED BY BRIAN WHARTON WITH ONALASKA UNITED METHODIST CHURCH.
  - PLEDGES TO U.S. & TEXAS FLAGS LED BY COUNTY CLERK SCHELANA HOCK.
2. PUBLIC COMMENTS: NONE.
3. PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE PROPOSED SUBDIVISION REGULATIONS.  
  
PUBLIC HEARING BEGAN AT 10:02 A.M. JUDGE MURPHY PROVIDED INFO ON THE REGULATIONS.  
  
NO COMMENTS RECEIVED.
4. CLOSED PUBLIC HEARING AT 10:06 A.M.
5. MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TO ADOPT PROPOSED POLK COUNTY SUBDIVISION REGULATIONS.  
ALL VOTING YES. (SEE ATTACHED)
6. INFORMATIONAL REPORTS:  
JUDGE MURPHY PROVIDED AN UPDATE TO THE COURT IN REGARDS TO HURRICANE BERYL.
7. OLD BUSINESS (TABLED FROM LAST AGENDA)
  - A. MOTIONED BY JERRY CASSITY, SECONDED BY GUYLENE ROBERTSON, TO APPROVE MINUTES OF PREVIOUS MEETING: JUNE 25, 2024 (REGULAR SESSION).  
ALL VOTING YES.

NEW BUSINESS

8. CONSENT AGENDA: JUDGE NOTED AGENDA ITEM B INCLUDES ADDENDUM FOR \$83,874.46 AND COUNTY CLERK REQUESTED AGENDA ITEM A BE TABLED.  
MOTIONED BY GUYLENE ROBERTSON, SECONDED BY JERRY CASSITY, TO APPROVE THE CONSENT AGENDA AS FOLLOWS: (ALL VOTING YES)
  - A. TABLE “APPROVE MINUTES OF PREVIOUS MEETING: JULY 11, 2024 (REGULAR SESSION

RESCHEDULED FROM JULY 9, 2024)"

B. APPROVE SCHEDULES OF BILLS, INCLUDING ADDENDUM. (SEE ATTACHED)

DATE	AMOUNT	FUND	CHECK #
6/7/2024	266,054.82	General	ACH 3756,3761,3764, 3767,3772,3775,3779, 3783,3787,3796, 3801,3805
7/12/2024	534.67	General	ACH 3838,3839,3840
7/12/2024	55,538.70	Retiree Health Insurance Trust	510/305827-305840
7/12/2024	33483.33	General	305852
7/15/2024	296,204.07	Retiree Health Insurance Trust	511-512/305853- 305856
7/15/2024	301,725.00	Retiree Health Insurance Trust	513-514/305857- 305865
7/17/2024	14,830.01	General	305866-305870
7/19/2024	1,060.92	General	305949-305950
7/19/2024	135,906.28	General	ACH 3849,3842,3843, 3844,3846,3847,3848, 3857,3858,3859, 3855,3856
7/23/2024	396,785.01	ARPA	273//1234//305871- 305948
<b>TOTAL</b>	<b>1,502,122.81</b>		
	Addendum #1	\$83,874.46 to appear on future schedule	

- C. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.
- D. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING. (SEE ATTACHED)
- E. APPROVE RESOLUTION FOR RENEWAL OF LEASE AGREEMENT WITH HABITAT FOR HUMANITY EFFECTIVE AUGUST 1, 2024. (SEE ATTACHED)
- F. APPROVE INTERGOVERNMENTAL MUTUAL AID AGREEMENT BETWEEN POLK COUNTY AND THE CITY OF CORRIGAN. (SEE ATTACHED)
- G. RATIFY APPROVAL OF GENERAL LAND OFFICE (GLO) CONTRACTS 24-05-044-E536 AND 24-065-45-E537. (SEE ATTACHED)
- H. RECEIVE COUNTY TREASURER'S FY2024 3<sup>RD</sup> QUARTER INVESTMENT REPORT (APR, MAY, JUNE 2024). (SEE ATTACHED)
- I. RECEIVE COUNTY AUDITOR'S JUNE 2024 CASH COUNT AUDIT REPORTS. (SEE ATTACHED)
- J. APPROVE APPOINTMENT OF BRYON MILLER TO RESERVE DEPUTY FIRE MARSHAL.

9. PERSONNEL MATTERS:

- A. MOTIONED BY MARK DUBOSE, SECONDED BY JERRY CASSITY, APPROVAL OF

PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE  
LAST MEETING. (NO EMERGENCY HIRES)  
ALL VOTING YES. (SEE ATTACHED)

10. BUDGET REVISIONS/AMENDMENTS:

- A. MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TO APPROVE FY2024 BUDGET REVISIONS #2024-17 AND AMENDMENTS #2024-17(A), AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE.  
ALL VOTING YES. (SEE ATTACHED)

11. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MARK DUBOSE, TO APPROVE 5 YEAR LEASE AGREEMENT WITH PITNEY BOWES FOR POSTAGE MACHINE AT THE SUB-COURTHOUSE IN CORRIGAN.  
ALL VOTING YES. (SEE ATTACHED)

12. MOTIONED BY MARK DUBOSE, SECONDED BY GUYLENE ROBERTSON, APPROVAL OF MUTUAL AID INTERLOCAL AGREEMENT BETWEEN POLK COUNTY AND SAN JACINTO COUNTY FOR HOUSING SAN JACINTO INMATES IN THE POLK COUNTY JAIL AT \$25 A DAY PER INMATE.  
ALL VOTING YES. (SEE ATTACHED)

13. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MARK DUBOSE, TO AUTHORIZE COMMISSIONER PURVIS TO MOVE FORWARD WITH PAY AS YOU GO AGREEMENTS SINCE NO BIDS WERE RECEIVED FOR RE-BID #2024-17 CUTTING AND PURCHASE OF TIMBER ON TRACTS OF LAND KNOWN AS WM JONES ABSTRACT 39, TRACTS: 16-2A, 17-2A, 18-2A, 22-4 AND 24-1.  
ALL VOTING YES. (SEE ATTACHED)

14. MOTIONED BY JERRY CASSITY, SECONDED BY MARK DUBOSE, TO APPROVE ADVERTISING REQUEST FOR BIDS FOR FOUNDATION REPAIR AT THE DUNBAR COMPLEX, INCLUDING OPTIONS FOR ADJUSTMENTS ONLY (SHORT-TERM SOLUTION) AND FOR ADDING NEW PILINGS UNDER THE STRUCTURE (LONG-TERM SOLUTION).

15. BUDGET WORKSHOP.

- A. SCHEDULE SPECIAL MEETING FOR BUDGET DEVELOPMENT WORKSHOP ON TUESDAY, JULY 30<sup>TH</sup>, AT 2:00 PM.  
B. JUDGE MURPHY REVIEWED AN UPDATED VERSION OF THE FY2025 BUDGET CURRENTLY UNDER DEVELOPMENT.  
C. JUDGE MURPHY REVIEWED HER PROPOSAL FOR SALARIES, EXPENSES, AND ALLOWANCES OF ELECTED OFFICIALS FOR FY2025. MOTIONED BY GUYLENE ROBERTSON, SECONDED BY MARK DUBOSE, TO REDUCE THE PROPOSED TRAVEL FOR COMMISSIONERS COURT MEMBERS FROM \$20,000 TO \$16,000 ANNUALLY.  
JERRY CASSITY VOTES NO. MOTION CARRIES.

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SYDNEY MURPHY, COUNTY JUDGE

ATTEST:

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SCHELANA HOCK, COUNTY CLERK